

# Public Document Pack

Gareth Owens LL.B Barrister/Bargyfreithiwr  
Head of Legal and Democratic Services  
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: ALL MEMBERS OF THE COUNCIL

CS/NG

14 May 2014

Sharon Thomas / 01352 702324  
sharon.b.thomas@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **FLINTSHIRE COUNTY COUNCIL** will be held in the **COUNCIL CHAMBER, COUNTY HALL, MOLD CH7 6NA** on **TUESDAY, 20TH MAY, 2014** at **11.00 AM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

## **AGENDA**

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**  
To receive any declarations of interests from Members.
- 3 **CHAIR'S REVIEW OF THE YEAR 2013/14**
- 4 **ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2014/15, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

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[www.flintshire.gov.uk](http://www.flintshire.gov.uk)  
Neuadd y Sir, Yr Wyddgrug. CH7 6NR  
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The Council welcomes correspondence in Welsh or English  
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 5 **APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2014/15, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**
- 6 **APPOINTMENT OF LEADER OF THE COUNTY COUNCIL**  
To appoint a Leader of the Council for 2014/15.
- 7 **APPOINTMENT OF THE CABINET BY THE LEADER**  
To receive and note the Leader of the Council's choice of Deputy Leader and other Councillors to serve on the Cabinet.
- 8 **CONSTITUTIONAL MATTERS: COMMITTEES AND OUTSIDE BODIES**  
(Pages 1 - 34)  
Report of Head of Legal and Democratic Services enclosed.
- 9 **CONSTITUTIONAL CHANGES FOR NEW SENIOR MANAGEMENT STRUCTURE** (Pages 35 - 40)  
Report of Chief Executive enclosed.
- 10 **SCHEDULE OF MEMBER REMUNERATION** (Pages 41 - 44)  
Report of Head of Legal and Democratic Services enclosed.
- 11 **COUNTY COUNCIL DIARY OF MEETINGS 2014/15** (Pages 45 - 58)  
Report of Chief Executive enclosed.

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **FLINTSHIRE COUNTY COUNCIL**

**DATE:** **TUESDAY, 20 MAY 2014**

**REPORT BY:** **HEAD OF LEGAL AND DEMOCRATIC SERVICES**

**SUBJECT:** **CONSTITUTIONAL MATTERS: COMMITTEES AND  
OUTSIDE BODIES**

### **1.00 PURPOSE OF REPORT**

1.01 To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii)-(xiv). Those matters are set out in separate paragraphs.

### **2.00 APPOINTMENT OF COMMITTEES**

2.01 The Council's Procedure Rules require the Annual Meeting to appoint at least one Overview & Scrutiny Committee, a Democratic Services Committee, an Audit Committee, a Planning & Development Control Committee, a Standards Committee, a Licensing Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are Executive functions.

The Constitution presently provides for the appointment of the following committees:-

1. Audit
2. Community Profile and Partnership Overview & Scrutiny
3. Constitution Committee
4. Corporate Resources Overview & Scrutiny
5. Democratic Services Committee
6. Environment Overview & Scrutiny
7. Housing Overview & Scrutiny
8. Licensing Committee
9. Lifelong Learning Overview & Scrutiny
10. Planning and Development Control
11. Social and Health Care Overview & Scrutiny
12. Standards Committee

2.02 In addition, at its meeting on 30 April 2014 Council agreed to the creation of a Clwyd Pension Fund Committee. Whilst the membership of the Committee and its functions were agreed, the delegations to officers were not resolved and that matter is addressed later in this report.

2.03 At its meeting on 25 March 2014 the Council approved a new operating model which included a new senior management structure. The current Overview and Scrutiny Committee structure reflects in part the current officer structure within the Council. Whilst the committees still cover all of the council's functions, it would be timely to conduct a short review of the number and alignment of those committees. Clearly, councillors will need to be involved in shaping and undertaking that review and so it is recommended that the Chief Executive should bring a scoping paper to the Constitution Committee.

### **3.00 DETERMINATION OF THE SIZE OF COMMITTEES**

3.01 The Annual Meeting must decide upon the size of each of the Committees it has appointed. The Constitution presently makes provision for the size of those Committees as set out below:-

Audit Committee	7
Constitution Committee	21
Democratic Services Committee	21
Licensing Committee	12
Each of the Overview & Scrutiny Committees	15
Pensions Committee*	5
(*please note in addition to the places listed there are 4 places for co-optees)	
Planning & Development Control Committee	21

3.02 The size of committees should reflect the need to achieve a fair political balance and any changes to the existing size will require corresponding amendment being made to the Constitution.

### **4.00 TERMS OF REFERENCE OF COMMITTEES AND PENSION DELEGATIONS**

4.01 The Annual Meeting is required to decide the terms of reference of the committees that it appoints. The existing terms of reference of the existing committees are set out in Part 2 of the Constitution.

4.02 At its meeting on 30 April Council approved the terms of reference for the Clwyd Pension Fund Committee but did not decide the scheme of delegation to officers. The proposed scheme of delegation to officers is set out at Appendix 1. Broadly speaking, issues of policy will be decided by the Committee and application to specific cases will be handled by officers.

If Members are satisfied that the proposed delegation strikes the correct balance, then they should approve the delegations to officers and confirm the existing terms of reference. If, however, changes are required to the officers scheme of delegation then corresponding amendments will need to be made to the terms of reference for the committee itself.

## **5.00 POLITICAL BALANCE**

- 5.01 The Council is required at, or as soon as practicable after the Annual Meeting, to decide the allocation of seats to political groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended.
- 5.02 The basis of the statutory requirement is that committee seats should be allocated to political groups in so far as practicable in the same proportion as those groups have to the total membership of the County Council. At the present moment in time, there are only 68 Councillors serving on Flintshire County Council. The political balance must be calculated on that basis. Following the by-election on the 22 May, it is likely Council will need to recalculate political balance taking into account the additional member and any impact group size.
- 5.03 The allocation of seats on committees to the political groups will need to recognise that:-
- (i) There must be no one group committees.
  - (ii) Where there is a majority group it is entitled to a majority upon every committee. (This does not apply where the largest group does not have an overall majority)
  - (iii) The total number of seats allocated to each political group should be (in so far as is practicable) in the same proportion as those groups strengths upon the full Council.
  - (iv) Each committee should (so far as is practicable) have the same proportional division between political groups as is represented upon the full Council.
- 5.04 In relation to the Audit and Democratic Services Committees, the Local Government (Wales) Measure limits the number of Cabinet Members on each committee to a maximum of one who can not be the Leader. At a meeting of the Audit Committee it was of the view there should be no Cabinet Members on it.
- 5.05 Attached as Appendix 2 is the current calculations of political balance and allocation of committee seats. That table shows only one possible allocation of seats. Council may choose to allocate places in a different manner, for example it might decide that a different Overview & Scrutiny Committee should have only 6 places for the Labour Group.

## **6.00 APPOINTMENT OF CHAIRS OF STANDING COMMITTEES**

6.01 Council Procedure Rule 1.1(x) requires that the County Council appoint the chairs of the standing committees, except the Standards, Overview & Scrutiny and Audit Committees. The Council must also appoint the Vice Chair of the Clwyd Pension Fund Committee.

6.02 The committee chairs are appointed by different bodies and some are subject to restrictions. A table showing which body appoints which chair and what restrictions (if any) apply is set out below:

<b>Committee</b>	<b>Who Appoints the Chair?</b>	<b>Any Restrictions?</b>
Audit Committee	Audit Committee	Cannot be a member of a group represented on the Cabinet (Local Government Wales Measure 2011)
Democratic Services Committee	Council	Cannot be a Cabinet Member (LGW Measure 2011)
Constitution Committee	Council	None
Overview & Scrutiny Committees	Council decides from which group the chair comes	Council must allocate chairs based on the size of each group (LGW Measure 2011)
Licensing Committee	Council	None
Clwyd Pension Fund Committee	Council	The Chair and Vice Chair must be a Flintshire County Councillor
Planning & Development Control	Council	None
Standards Committee	Standards Committee	Must be an independent member (Standards Committees (Wales) Regulations 2001)

6.03 The chairs of Overview and Scrutiny are chosen by the political groups based on the strength of the various groups and which have seats on the Cabinet. At present, the New Independent Group is the same size as the Liberal Democrat Group. Both are therefore equally entitled to chair one Overview and Scrutiny Committee between them. Council must choose which committee that will be. Then under the 2011 Measure the committee itself must choose its own chair.

- 6.04 Based on the current and recent allocation of chairs, officers would recommend the following:-

<b>Overview &amp; Scrutiny Committees:</b>	<b>Group to Choose Chair:</b>
Community Profile & Partnerships	Independent Alliance
Corporate Resources	Liberal Democrat or New Independent
Environment	Conservative
Housing	Labour and/or Independent
Lifelong Learning	Labour and/or Independent
Social & Health	Labour and/or Independent

## **7.00 LOCAL CHOICE FUNCTIONS**

- 7.01 The Council is also required to agree such part of the Scheme of Delegation as the Council determines it is for the Council to agree. This relates to those local choice functions which can be decided either by the Council or the Cabinet and/or delegated to officers. The table of Local Choice Functions is included in Part 3, Section A, Table 3 of the Constitution. Members are recommended to confirm or otherwise the existing Local Choice Functions.

## **8.00 NOMINATIONS TO INTERNAL BODIES**

- 8.01 The existing Scheme of Delegation provides for an Appointments Committee for first and second tier officers comprising 7 Members. This is not a standing committee and is convened when required by seeking nominations from Group Leaders. In the past it has been usual for Committee Members to be politically balanced including the relevant Cabinet Member. The Council has previously agreed that the Chair or Vice-Chair of the relevant Overview and Scrutiny Committee be one of the Members of the Committee. It is recommended Council continues the previous practice.

## **9.00 NOMINATIONS TO OUTSIDE BODIES**

- 9.01 Appendix 3 contains the outside bodies to which the Council makes appointments and the current appointments. The Council is recommended to delegate to the Chief Executive in consultation with Group Leaders and non aligned Members any changes to these appointments to these bodies.

## **10.00 STANDARDS COMMITTEE**

- 10.01 The Standards Committee includes five independent members, a Community Council member and three Councillors not to be the Council Leader or Cabinet Members. The three members were appointed at the last AGM for 4 years.

## **11.00 PROGRAMME OF ORDINARY MEETINGS**

11.01 A draft programme of meetings is attached to the agenda as a separate report.

## **12.00 NEW MODEL CONSTITUTION**

12.01 The current wording of the Constitution is based on a national model drawn up when executive arrangements were first introduced. The model has not been reviewed since it was first introduced but the Council has made its own alternations and additions.

12.02 WLGA in consultation with Welsh Government and the Association of Council Secretaries and Solicitors (now renamed Lawyers in Local Government) commissioned solicitors to review the national model. A new model is therefore available and is being considered by all councils in Wales.

12.03 The new model simplifies the structure of the document by putting all the rules for each topic in one place. For example, there is a section on overview and scrutiny which sets out the number and terms of reference for the committees and the covers the rules for call in, CCFA etc. However, as with the current national model the choice over which committees to have remains with the Council.

12.04 There are a number of other differences to our current Constitution. Councillors will need to assess those differences and consider changes before deciding whether to adopt the new model. The Chief Executive will bring forward proposals for how this process will be managed.

## **13.00 RECOMMENDATIONS**

- 13.01 (a) To determine the Council's standing committees.
- (b) That Council endorses the need for a review of the Overview and Scrutiny Committees and that the Chief Executive bring a scoping paper for that review to the Constitution Committee.
- (c) To determine the size of the Council's standing committees.
- (d) To approve delegation to officers in relation to the Clwyd Pension Fund Committee.
- (e) To confirm the terms of reference for the committees.
- (f) To determine the political balance of committee seats.
- (g) To determine the chairs of the following committees:
- Constitution



- Democratic Services
  - Licensing
  - Clwyd Pension Fund
  - Planning and Development Control
- (h) To determine the Vice Chair of the Clwyd Pension Fund Committee.
- (i) To confirm that the following groups will select the chairs of the Overview and Scrutiny Committees as set out below:

Community Profile & Partnerships	Independent Alliance
Environment	Conservative
Housing	Labour and/or Independent
Lifelong Learning	Labour and/or Independent
Social & Healthcare	Labour and/or Independent

- (j) To confirm that the Corporate Resources Overview and Scrutiny Committee will be chaired by either the Liberal Democrat or New Independent Groups.

**14.00 FINANCIAL IMPLICATIONS**

14.01 None as a result of this report.

**15.00 ANTI POVERTY IMPACT**

15.01 Not applicable.

**16.00 ENVIRONMENTAL IMPACT**

16.01 Not applicable.

**17.00 EQUALITIES IMPACT**

17.01 Not applicable.

**18.00 PERSONNEL IMPLICATIONS**

18.01 Not applicable.

**19.00 CONSULTATION REQUIRED**

19.01 Constitution Committee.

**20.00 CONSULTATION UNDERTAKEN**

20.01 Constitution Committee.

## **21.00 APPENDICES**

Appendix 1 – Clwyd Pension Fund Committee  
- scheme of delegation to officers

Appendix 2 – Political Balance Calculations

Appendix 3 – Current List of Outside Bodies

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985** **BACKGROUND DOCUMENTS**

The Council's Constitution

**Contact Officer:** Gareth Owens  
**Telephone:** 01352 702344  
**Email:** [gareth.legal@flintshire.gov.uk](mailto:gareth.legal@flintshire.gov.uk)

**APPENDIX 1**

**CONSTITUTIONAL CHANGES RELATED TO OFFICERS' DELEGATIONS FOR PENSION FUNCTIONS**

1) The following provisions shall be deleted:-

**Part 3 Responsibility for Functions, Section A, Table 1, Responsibility for Council Functions**

<b>Committee (Membership)</b>		<b>Non-Executive Functions</b>	<b>Provision of Act or Statutory Instrument</b>	<b>Delegation of functions</b>
<b>H. Functions relating to pensions etc</b>	1.	Functions relating to local government pensions, etc	Regulations under Sections 7, 12 or 24 of the Superannuation Act 1972 (c11) [44]	Head of Finance
	2.	Functions relating to pensions, allowances and gratuities	Regulations under Section 18 (3A) of the Local Government and Housing Act 1989 (c42)	Head of Finance
	3.	Functions under existing pension schemes as respects persons employed by the fire and rescue authorities pursuant to Section 1 of the Fire and Rescue Services Act 2004	Sections 34 and 36 of the Fire and Rescue Services Act 2004	Head of Finance

The above to be replaced by the following:-

<b>Committee (Membership)</b>		<b>Non-Executive Functions</b>	<b>Provision of Act or Statutory Instrument</b>	<b>Delegation of functions</b>
<b>Pension Fund Committee</b>  5 Councillors of Flintshire County Council, 1 Councillor of Wrexham County Borough Council, 1 Councillor of Denbighshire County Council, 1 Representative of the other	1.	To carry out the functions of Flintshire County Council as the Scheme Manager and Administering Authority for the Clwyd Pension Fund.	Regulations under Sections 7, 12 or 24 of the Superannuation Act 1972 and the Public Service Pensions Act 2013.	Corporate Finance Manager

<b>Committee (Membership)</b>		<b>Non-Executive Functions</b>	<b>Provision of Act or Statutory Instrument</b>	<b>Delegation of functions</b>
Scheme Employers (not admission bodies) in the Clwyd Pension Fund and1 Representative of the scheme members of the Clwyd Pension Fund.				
	2.	Functions relating to pensions, allowances and gratuities	Regulations under Section 18 (3A) of the Local Government & Housing Act 1989	Chief Officer People & Resources

2) The following provisions shall be deleted:-

**General Scheme of Delegations of Executive and Non Executive Functions to Officers – Sub Section B**

**General Delegations to Chief Executive and Corporate Directors**

Ref	Delegation / Authorisation	Form of Evidence
CD2	Authority to consider and approve, as appropriate, in consultation with the Head of Human Resources, Head of Finance and in accordance with the provisions of the Local Government Pension Scheme and the Council's approved policy and criteria, the early retirement of staff in the following circumstances: (1) in the interests of the efficiency of the service (2) who request voluntary retirement	Relevant HR Form

The following provisions shall replace the above:-

**General Delegations to Chief Executive**

Ref	Delegation / Authorisation	Form of Evidence
CD2	Authority to consider and approve, as appropriate, in consultation with the Chief Officer, People & Resources, the Corporate Finance Manager and in accordance with the provisions of the Local Government Pension	Relevant HR Form

	Scheme and the Council's approved policy and criteria, the early retirement of staff in the following circumstances: (1) in the interests of the efficiency of the service (2) who request voluntary retirement	
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3) The following provisions shall be deleted:-

**General Scheme of Delegations of Executive and Non Executive Functions to Officers – Sub Section C**

**Sub Section C – General Delegations to all Heads of Service**

Ref.	Delegations / Authorisations	Form of Evidence
CO2	Authority to exercise the delegated powers of the Chief Executive or Corporate Director, as appropriate, and in his/her name to consider and approve, as appropriate, in consultation with the Head of Human Resources, Head of Finance and in accordance with the provisions of the Local Government Pension Scheme and the Council's approved policy and criteria, the early retirement of staff in the following circumstances: (1) in the interests of the efficiency of the service (2) who request voluntary retirement <b>Qualification: This may not be further delegated</b>	Relevant HR Form

The following provisions shall replace the above.

**General Delegations to Chief Officers**

Ref.	Delegations / Authorisations	Form of Evidence
CO2	Authority to exercise the delegated powers of the Chief Executive and in his/her name to consider and approve, as appropriate, in consultation with the Chief Officer, People and Resources, the Corporate Finance Manager and in accordance with the provisions of the Local Government Pension Scheme and the Council's approved policy and criteria, the early retirement of staff in the following circumstances: (1) in the interests of the efficiency of the service (2) who request voluntary retirement <b>Qualification: This may not be further delegated</b>	Relevant HR Form

4) The following provisions shall be deleted:-

**General Scheme of Delegation of Executive and Non Executive Functions to Officers - Sub Section E, Specific Delegations to Statutory, Legal, Financial, Human Resources and Technical Services Officers**

<b>Head of Finance &amp; Section 151 Officer</b>	
FS9	To accept nominations of admitted bodies to participate in the Superannuation Fund.
FS14	In accordance with any policy or strategy decided by the Authority to approve decisions relating to the management of the Pension Fund and the administration of pension benefits.
FS15	To carry out functions relating to local government pensions etc pursuant to Regulations under Section 7, 12 or 24 of the Superannuation Act 1972; and functions relating to pensions, allowances and gratuities pursuant to Regulations under Section 18(3A) of the Local Government and Housing Act 1989.
FS16	To determine matters involving the exercise of a discretion under provisions relating to or arising from the Local Government Pension Scheme following consultation with the Discretions Panel consisting of the Head of Pensions/Funds, the Pensions Manager and Principal Solicitor (Litigation).

The following provisions shall replace the above:-

<b>Chief Officer, People &amp; Resources</b>	
PR1	The day to day management of Clwyd Pension Fund matters including ensuring arrangements for investments of assets and administration of contributions and benefits, excluding matters delegated to the Clwyd Pension Fund Committee.
PR2	Establish and Chair a Clwyd Pension Fund Advisory Panel consisting of officers of the Council and an advisor to the Clwyd Pension Fund to provide advice and propose recommendations to the Clwyd Pension Fund Committee and carry out such matters as delegated to it from time to time by the Clwyd Pension Fund Committee.

## **Section 151 Officer**

In the Council's new operating model, the Chief Finance Officer (S151) role is designated to the Corporate Finance Manager. The S151 officer is required to fulfil the parallel role for the Clwyd Pension Fund as the Council is the Administering Authority for the Fund. For the purposes of responsibilities of the S151 officer, pensions operations are indivisible from other financial operations. The S151 of the local authority body is responsible for the financial administration of the pension fund in addition to that of the local authority.

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POLITICAL BALANCE - MAY 2014

## OPTION A

	<b>Labour 30 Members</b>	<b>Independent Alliance 10 Members</b>	<b>Conservatives 8 Members</b>	<b>New Independents 7 Members</b>	<b>Liberal Democrats 7 Members</b>	<b>Independents 6 Members</b>	<b>Total On Committee</b>
Lifelong Learning OSC	6	2	2	2	2	1	15
Housing OSC	7	2	2	2	1	1	15
Corporate Resources OSC	7	2	1	2	1	2	15
Social & Health OSC	7	2	2	1	1	2	15
Environment OSC	7	2	1	2	2	1	15
Community Profile & Partnership OSC	7	3	1	1	2	1	15
Planning	9	3	3	2	2	2	21
Licensing	5	2	1	1	2	1	12
Audit	3	1	1	1	0	1	7
Constitution	9	3	3	2	2	2	21
Democratic	9	3	3	2	2	2	21
Pensions	2	1	1	0	1	0	5
<b>Total to Group</b>	<b>78</b>	<b>26</b>	<b>21</b>	<b>18</b>	<b>18</b>	<b>16</b>	<b>177</b>





# MEMBERSHIP OF OUTSIDE BODIES

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Civic & Members Services  
Corporate Services  
County Hall  
Mold  
Flintshire  
CH7 6NR

Karen Jones / Lesley Wood (01352) 702151  
Robert Robins (01352) 702320

Amended on 12th May 2014

**FLINTSHIRE COUNTY COUNCIL  
MEMBERSHIP OF OUTSIDE BODIES**

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Argoed Sports Association	2	Amanda Bragg & Hilary McGuill	Until May 2017	Mrs. Joan Bellis, Secretary, Argoed Sports Ass. c/o 34 Tir Wat , Mynydd Isa, Mold, Flintshire, CH7 6SD.
Arts Council of Wales	1 + 1 Officer	David Evans	Until May 2017	Miss. Helen Williams, PA to Director of Enterprise and regeneration, Arts Council for Wales Princes Park II Princes' Drive, Colwyn Bay, LL29 8PL Tel: 01492 539758/07814646030 Helen.williams@artswales.org.uk
Association for Public Service Excellence (APSE)	1 + 1 Officer	Alex Aldridge	Until May 2017	Debbie Johns, Principal Adviser Ass. for Public Service Excellence, 2 <sup>nd</sup> Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 djohns@apse.org.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Association for Public Service Excellence (APSE) Service Transformation Strategic Forum	1	Alex Aldridge		Debbie Johns, Principal Adviser Ass. for Public Service Excellence, 2 <sup>nd</sup> Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 djohns@apse.org.uk
Association for Public Service Excellence (APSE) Wales Housing & Building Maintenance Advisory Group	1	Alex Aldridge		Debbie Johns, Principal Adviser Ass. for Public Service Excellence, 2 <sup>nd</sup> Floor Washbrook Hs., Lancastrian Office Centre 32 Talbot Road, Old Trafford, Manchester M32 0FP. Tel: 0161 772 1810 djohns@apse.org.uk
Buckley Sports Facility Consultative Committee	3 + 2 Officers	Ron Hampson, Carol Ellis & Dennis Hutchinson	Until May 2017	Mr. Gary Roberts Facility Manager, Buckley Sports Centre Mill Lane, Buckley CH7 3HQ Tel: 01244 845440 gary.roberts@flintshire.gov.uk
Cadwyn Clwyd	1	Derek Butler	Until May 2017	Lowri Owain Cadwyn Clwyd Llys Clwyd Lon Parcwr Business Park Ruthin Denbighshire LL15 1NJ Tel: 01824 705802 Lowri.owain@cadwynclwyd.co.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Clwyd Alyn Housing Association - Flintshire Support Network	1 + 1 Officer	Helen Brown	Until May 2017	Mrs. Philppa Peers-Buxton, Care & Support Co-Ordinator, Clwyd Alyn Housing Association, Unit 72, Ffordd William Morgan St. Asaph Business Park, Glascoed Road, St. Asaph. LL17 0JD Tel:01745 536800 Email:philppa.peers-buxton@clwydalyn.co.uk
Clwyd Powys Archaeological Trust	1 + 1 Officer	Carolyn Thomas	Until May 2017	Mr. Chris Martin, 41 Broad Street, Welshpool, Powys, SY21 7RR Tel: 01938 553670 chrismartin@cpat.org.uk
Clwyd Theatr Cymru Board of Governors	13	Tim Newhouse, Veronica Gay, David Mackie, Marion Bateman, Robin Guest, Chris Bithell, Ron Davies, Derek Butler, David Evans, Brian Lloyd, Ron Hampson, Glyn Banks, <b><u>VACANCY</u></b>	Until May 2017	Ms. Julia Grime General Manager Clwyd Theatr Cymru. Tel: 01352 701561 Julia.grime@clwyd-theatr-cymru.co.uk
Clwydian Range Area of Outstanding Natural Beauty Interim Joint Advisory Committee	3	Carolyn Thomas, Nigel Steele-Mortimer, Nancy Matthews. Colin Legg (SUB)	Until May 2017	Mr. Howard Sutcliffe, AONB Officer, Loggerheads Country Park, Loggerheads, Mold. CH7 5LH Tel: 01352 810614 howard.sutcliffe@denbighshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Community Health Council Flintshire Area Committee (Betsi Cadwalader)	3	Hilary McGuill, Christine Jones and David Mackie		<p>Ms Gill Cashman, Department for Health &amp; Social Services, Welsh Government Cathays Park, Cardiff CF10 3NQ Tel: 02920 821579 Email:gill.cashman@wales.gsi.gov.uk</p> <p>Chief Officer, Betsi Cadwaladr Community Health Council, 11 Chestnut Court, Parc Menai, Bangor, Gwynedd LL57 4FH</p> <p>Email:admin@bcchc.org.uk</p>
Connah's Quay Sports Centre Management	4 + 2 Officers	Andrew Dunbobbin, Paul Shotton, Ian Dunbar and Ian Smith	Until May 2017	<p>Mrs. Tracy Peers, Connah's Quay High School, Golftyn Lane, Connah's Quay, Deeside, CH5 4BH Tel: 01244 813491 cqmail@connahsquayhs.org.uk</p>
Coleg Cambria Corporation	1	Tony Sharps	Until May 2017	<p>Miss. Bethan Lloyd-Jones Coleg Cambria, Grove Park Road, Wrexham, LL12 7AB Tel:01978 316413 Bethan.lloyd-jones@cambria.ac.uk</p>
Deeside Community Arts	2 + 2 Officers	David Evans and <b><u>VACANCY</u></b>	Until May 2017	<p>Mr. Charles Jenkins, Secretary, Deeside Community Arts, Delfryn, Calcoed, Holywell, Flintshire. Tel: 01352 712142 dc.arts@btopenworld.com</p>

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Environmental Protection U.K. North West Division	2 + 3 Officers	David Evans and Kevin Jones	Until May 2017	Mr. Neil Turner, Chairman, Environmental Protection U.K., 45 Down Green Road Harwood Bolton BL2 3QD Tel: 07888700431 nandeve.turner@ntlworld.com
Flintshire Disability Forum	1	Chris Jones	Until May 2017	Mr Eric Owen (Treasurer) Flintshire Disability Forum c/o Old Town Hall Earl Road Mold CH7 1AB Tel:- 01352 756618 & 01352 755546
Flintshire Local Service Board	1	Aaron Shotton	Until May 2017	Karen Armstrong, Policy & Performance Manager, Corporate Services , County Hall, Mold, Flintshire Tel: 01352 702470 karen.armstong@flintshire.gov.uk
Flintshire Rural Partnership	1	Derek Butler	Until May 2017	Sharon Barlow, Rural Development Officer, Environment , County Hall, Mold, Flintshire Tel: 01352 702135 sharon.barlow@flintshire.gov.uk



OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Flintshire Tourism Association	1	Derek Butler	Until May 2017	David P. Evans, Tourism Manager, Environment, Flintshire County Council County Hall, Mold, Flintshire. Tel: 01352 702468
Food Waste Joint Committee	1 + 1 Officer	Kevin Jones	Until May 2017	Samantha Bates Waste Operation Manager Kinmel Park Depot, Kinmel Park, Bodelwyddan, Denbighshire, LL18 5UX Tel:01824 712112 samantha.bates@denbighshire.gov.uk
Greenfield Valley Trust Ltd	2	Rosetta Dolphin and Joe Johnson	Until May 2017	Mr I. Jones Company Secretary Greenfield Valley Trust Ltd, Basingwerk House Greenfield Valley Greenfield, Holywell Flintshire, CH8 7GH cqtcclerk@connahs-quay.co.uk
Groundwork North Wales	1	Derek Butler	Until May 2017	Karen Balmer CPFA Executive Director Groundwork North Wales 3-4 Plas Power Road Tanyfron Wrexham LL11 5SZ

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Hawkesbury Community Centre Management Committee	3	Ron Hampson, Dennis Hutchinson and Carol Ellis	Until May 2017	Mrs Julia Jones Secretary to Management Committee, Hawkesbury Community Centre, 1 Church Close Buckley, Flintshire, Email:juliajones31@hotmail.co.uk
Heather & Hillforts	1	Carolyn Thomas	Until May 2017	Mr David Shiel Denbighshire Countryside Service Loggersheads, Denbighshire,CH7 5LH Tel: 01352 810614 Email:david.shiel@denbighshire.gov.uk
John Wynne School and Exhibition Trusts	2	Chris Bithell and Nigel Steele-Mortimer	Until May 2017	Mrs. Jane Jones, Secretary 19 Bron Haul, Trelawnyd, Rhyl, LL18 6DU Tel: 01745 570982 E-mail: janejones1920@hotmail.co.uk
Joint Council for Wales  Executive Committee	2 + 1 Officer	Billy Mullin and Aaron Shotton  Aaron Shotton	Until May 2017	Mrs. Helen Stappleton, Head of Human Resources, Flintshire County Council, County Hall, Mold. Tel: 01352 702720 E-mail: helen.stappleton@hotmail.co.uk
Leeswood Community Centre Management Committee	2	Ray Hughes and <b><u>VACANCY</u></b>	Until May 2017	Mrs M Heyward, The Secretary, Leeswood Community Centre, 7 Bron Allt, Leeswood, Nr. Mold, Flintshire,CH7 4RZ .Tel: 01352 771188

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Llwyni Strategy Group	2	Ian Smith and Ian Dunbar	Until May 2017	Mr Tom Woodall. Countryside Service, Wepre park, Wepre Drive, Connah's Quay, CH5 4HL Tel: 01244 814931, tom.woodall@flintshire.gov.uk
Local Access Forum	1	David Evans	Until May 2017	Secretary to Local Access Forum, County Hall, Mold, CH7 6NB Tel: 01352 702325
Management Committee of the Daniel Owen Community Centre	2	Chris Bithell and Robin Guest	Until May 2017	Chairman Roy Marsh C/o Daniel Owen Community Centre, Daniel Owen Precinct, Earl Road, Mold, CH7 1AP Tel : 07922763734 / 01352 754792 danielowen.ca@hotmail.co.uk
Mersey Dee Alliance	1 + 1 Officer	Bernie Attridge	Until May 2017	Mr Chris Koral, c/o Cheshire West & Chester Council, 4 Civic Way, Ellesmere Port, CH65 0BE Tel: 0151 356 6567 Chris.Koral@cheshirewest and chester.gov.uk
Mold Town Partnership Executive Committee	1	<b><u>VACANCY</u></b>	Until May 2017	Niall Waller Economic Development Manager Flintshire County Council Environment Directorate , County Hall Mold, CH7 6NB Tel: 01352 702137 Fax: 01352 702050 Email: niall.waller@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
North East Wales Homes	5 plus 1 officer	Alex Aldridge, Bernie Attridge, Gareth Roberts and Tony Sharps	Until May 2017	Clare Budden, Head of Housing Services/Chief Officer (Community & Enterprise) designate County Offices Flint Tel:01352 703800 Email:clare.budden@flintshire.gov.uk
North Wales Deaf Association	1	Peter Curtis	Until May 2017	Jane Priestley, Manager, North Wales Deaf Association Unit 7/9, Conwy Business Centre Junction Way Llandudno Junction Conwy LL31 9XX Tel: 01492 563470 Email:jane@deafassociation.co.uk
North Wales Economic Ambition Board	1	Derek Butler	Until May 2017	Glesni Williams Support & Information Senior Officer Support Service Gwynedd Council Council Offices Shirehall Street Caernarfon Gwynedd LL55 1SH Tel: 01286 679701
North Wales Fire Authority	6	Paul Shotton, Ian Dunbar, Mike Reece, Owen Thomas, Hilary McGuill and Brian Dunn	Until May 2017	Miss Alwen Davies, Member Liaison Officer North Wales Fire & Rescue Service, St. Asaph Business Park, St. Asaph, Denbighshire Tel: 01745 535286 alwen.davies@nwales-fireservice.org.uk
Executive Panel	2	Brian Dunn and Hilary McGuill		

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
North Wales Police and Crime Panel	2	Glenys Diskin and Amanda Bragg	Annual Appointment	Meinir Mai McCall, Executive Officer or Angharad Jones, PA to Chief Executive, Office of Police & Crime Commissioner, Glan y Don, Colwyn Bay, LL29 8AW Tel: 01492 804903 NWPA@nthwales.pnn.police.uk
North Wales Psychiatric Fund	1	<b><u>VACANCY</u></b>	Until May 2017	Lynda Davies, Secretarial Support to Hilary Owen, Ablett Unit, Ysbyty Glan Clwyd, Bodelwyddan, Denbighshire, LL18 5UJ Tel: 01745 445631 Lynda.davies3@wale.nhs.uk
North Wales Residual Waste Partnership	2	Aaron Shotton and Kevin Jones	Until May 2017	Mr. Carl Longland, Director of Environment, Environment Dept, County Hall, Mold Tel: 01352 704551 E-mail: carl.longland@flintshire.gov.uk
North Wales Safer Communities Board	1	Kevin Jones	Until May 2017	Dr. Sian Jones, Community Safety Manager, Community Protection, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 702132 E-Mail: sian.jones@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
North Wales Trunk Road Agency Joint committee	1	Bernie Attridge	Until May 2017	Mr. Stephen Jones, Head of Streetscene, Environment Dept, County Hall, Mold Tel: 01352 704700 E-mail: Stephen.O.Jones@flintshire.gov.uk
Popeth Cymraeg – Welsh Unlimited (formerly Canolfan Iaith Clwyd)	1	Gareth Roberts	Until May 2017	Mr. Ioan Talfryn, Welsh Language Centre, Lenten Pool, Denbigh, LL16
Quarry Liaison Groups		Local and adjoining ward Members as appropriate	Until May 2017	Gary Nancarrow, Planning Development Control, Environment, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 703275 E-Mail: gary.nancarrow@flintshire.gov.uk
SACRE	8	Chris Bithell, Colin Legg, Nigel Steele-Mortimer, Adele Davies-Cooke, Hilary Isherwood, David Mackie and <b><u>VACANCY x 2</u></b>	Until May 2017	Tracy Waters, Committee Services, Flintshire County Council, County Hall, Mold. Tel: 01352 702331 E-Mail: tracy.waters@flintshire.gov.uk
School Budget Forum	2	Aaron Shotton and Chris Bithell	Until May 2017	Maureen Potter, Committee Services, Flintshire County Council, County Hall, Mold Tel: 01352 702322 E-Mail: maureen.potter@flintshire.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Shotton Community Association	2	Ron Davies and David Evans	Until May 2017	Cllr. Elwyn Roy Jones Secretary, 1 Beaconsfield Road, Shotton, Deeside, Flintshire, CH5 1EZ Tel: 01244 822107 / 07900291153 E-Mail: joneselwyn@btinternet.com
Taith Consortium	2	Bernie Attridge and Tony Sharps	Until May 2017	Michael Whittaker, Taith Co-Ordinator, Environment, Flintshire County Council, County Hall, Mold, Flintshire. Tel: 01352 704568 Michael.Whittaker@taith.gov.uk
Palacre Warren and Gronant Dunes Consultative Board	2	Sharon Williams and Glyn Banks	Until May 2017	Mr Tom Woodall Countryside Services, Flintshire County Council, Wepre Park, Connah's Quay, Flintshire Tel: 01244 814931 tom.woodall@flintshire.gov.uk
TA Voluntary Reserve	1	Ron Hampson	Until May 2017	Kevin Rowan, Office Manager, Reserve Forces & Cadets Ass. For Wales, Centre Block, Maindy Barracks, Cardiff ,CF14 3YE. Tel: 02920 375735 E-mail: wa-offman@rfca.mod.uk

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OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Tourism Partnership North Wales	1	Derek Butler	Until May 2017	Mrs. Sian Canty, Partnership Secretary, Tourism Partnership North Wales, Suite 6, Carlton Court, 56 Ffordd William Morgan, St. Asaph Business Park, St. Asaph LL17 0JG Tel: 01745 585440 sian.canty@tpnw.org.uk
University of Bangor	1	Chris Bithell	Until May 2017	Dr. Sue Burton, Vice Chancellor's Office, University of Wales, Bangor, Gwynedd, LL57 2DG Tel:01248 382001 E-Mail: aos216@bangor.ac.uk
Valuation Tribunal for Wales North Wales Region – Joint Appointing Panel (Flintshire) Area	1	Alan Diskin	Until May 2017	Gillian Kind, Clerical Officer, North Wales Region, Government Buildings Block A (L1) Sarn Mynach Llandudno Junction LL31 9RZ Tel: 03000 625350 Northwales.vt@vto.gsx.gov.uk
Wales Council of the Blind	1	Peter Curtis	Until May 2017	Ms. Rebecca Phillips, Administrator, Wales Council of the Blind, 2nd Floor, Hallinans House, 22 Newport Road, Cardiff, CF24 0DB Tel: 02920 473954 Email: bcc@wcb-ccd.or.uk or staff@wcb-ccd.org.uk



OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
Welsh Books Council	1	Chris Bithell	Until May 2017	Mr. Elwyn Jones, Chief Executive, Welsh Books Council, Castell Brychan, Aberystwyth, Ceredigion, SY23 2JB Tel: 01970 624151 castellbrychan@cllc.org.uk
Welsh Border Community Transport	1	Veronica Gay	Until May 2017	Mr. Gary Feather, Welsh Border Community Transport, Town Council Building, The Cross, Mold Road, Buckley, Flintshire, CH7 2JB Tel: 01244 544474 welshborderct@aol.com
Welsh Joint Education Committee	1	Chris Bithell	Until May 2017	Mr. Gareth Pierce, Chief Executive, Welsh Joint Education Committee, 245 Western Avenue, Llandaff, Cardiff, CH5 2YX.
WLGA Co-ordinating Committee	1	Aaron Shotton	Until May 2017	Lorraine D'Agnilli, HR & Executive Officer Welsh Local Government Association Local Government House, Drake Walk, Cardiff, CF10 4LG Tel: 029 2046 8627 lorraine.dagnilli@wlga.gov.uk

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES	TERM OF OFFICE	CONTACT DETAILS
WLGA Council	4	Aaron Shotton, Bernie Attridge, Kevin Jones and Tony Sharps	Until May 2017	Lorraine D'Agnilli, HR & Executive Officer Welsh Local Government Association Local Government House, Drake Walk, Cardiff, CF10 4LG Tel: 029 2046 8627 lorraine.dagnilli@wlga.gov.uk

April 2014 - During revision we have been advised that the following bodies have been superseded or abolished. Successor outside bodies have been incorporated within the updated list.

OUTSIDE BODY	NO. OF SEATS	COUNCILLOR REPRESENTATIVES
The Alliance (formerly Alliance for Regional Aid)	2	Bernie Attridge & Vacancy
Coed Llai Sport and Social Club	2	Ray Hughes and <b><u>VACANCY</u></b>
Environment Protection Advisory Committee for Wales	1	Kevin Jones
Flintshire Community Safety Executive	2	Aaron Shotton and Glenys Diskin
Flintshire Furniture Recycling	2	Veronica Gay and David Wisinger
Flintshire Sports Council	4 + 3 Officers	Ian Dunbar, David Wisinger, Ray Hughes and Vacancy
Health, Social Care and Well-being Partnership Board	2 + 1 Officer	Chris Jones and Carol Ellis
North Wales Economic Forum	1 + 1 Officer	Vacancy

North Wales Waste Planning Member Group	2	Bernie Attridge and David Wisinger
Wales Home Safety Council	2 + 1 Officer	Helen Brown and Marion Bateman
Voluntary Council for Wales	1	<b><u>VACANCY</u></b>

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **FLINTSHIRE COUNTY COUNCIL**

**DATE:** **TUESDAY, 20 MAY 2014**

**REPORT BY:** **CHIEF EXECUTIVE**

**SUBJECT:** **CONSTITUTIONAL CHANGES FOR NEW SENIOR  
MANAGEMENT STRUCTURE**

### **1.00 PURPOSE OF REPORT**

1.01 To amend references in the Council's Constitution to reflect the proposed new senior management structure which is being implemented following adoption by Council on 25 March. The most significant part of the report is the officer delegation scheme.

### **2.00 BACKGROUND**

2.01 At its meeting on the 25 March 2014 County Council agreed a new senior management structure with fewer senior managers. The nine new senior officers (named Chief Officers) will have different portfolios to those of the existing Directors and Heads of Service. The new posts will come into effect on the 1 June 2014.

2.02 Part 3 of the Council's Constitution sets out the responsibility for functions and the scheme of delegation of executive and non executive functions to officers. This reflects the current senior management structure of the current Chief Executive, Corporate Directors, Heads of Service and to other officers.

2.03 The Constitution Committee is in its second year of a three year programme of reviewing all parts of the current Constitution. Work on reviewing the officer delegation scheme was suspended once a review of the existing senior management structure had been notified. It is the intention to resume that review once the new senior management structure takes effect, including consultation with the new postholders.

2.04 In addition to part 3 of the Constitution dealing with responsibility for functions and the officer delegation scheme other parts of the Constitution include references to posts in the current senior management structure. They include references in the Council procedure rules, financial procedure and contract procedure rules for example.

### **3.00 CONSIDERATIONS**

- 3.01 As soon as posts in the new senior management structure take effect there is a need for those postholders to have delegated powers.
- 3.02 The most effective way of achieving this is to agree that references in the delegation scheme to existing posts should be altered to the most appropriate post in the new management structure based on the new post portfolio design. This will not alter the balance between those decisions that are taken by Members and those taken by officers, nor alter the delegated powers given to the Chief Executive or to Operational Managers reporting to the new Chief Officer posts.
- 3.03 References to Heads of Service in general will change to refer to Chief Officers as posts in the new senior management structure come into effect. The new operating model designates the Corporate Finance Manager as the Council's statutory Chief Finance Officer (S151 officer). As a result, some of the delegated powers that currently rest with the Head of Finance transfer to the Corporate Finance Manager rather than to a Chief Officer post. Where those delegated powers relate to the pensions function they are dealt with in a separate report to the annual meeting.
- 3.04 Attached as Appendix 1 to this report is a table showing the titles of each new senior management post plus the Corporate Finance Manager and the post in the current structure whose specific delegated powers should transfer to that new post.
- 3.05 From the 1 June 2014 the references in sub section B of the delegation scheme to Corporate Directors would no longer apply. Most of these delegated powers are given to Heads of Service in sub section C and would apply to the Chief Officer posts in the new senior management structure. The only delegated power that does not apply to Heads of Service/Chief Officer posts is that relating to the appointment of management consultants which would rest solely with the Chief Executive.
- 3.06 Where the delegation scheme gives a delegated power to an individual named Director then appendix 1 transfers that delegated power to the appropriate Chief Officer in the new senior management structure with effect from the 1 June 2014.
- 3.07 During the periods whilst the Head of Legal & Democratic Services and the Head of ICT & Customer Services remain in their posts they will retain their existing delegated powers. Following an appointment to the position of Chief Officer (Governance) the final transfers of delegated powers from these two posts, which will no longer exist, will be made.

- 3.08 During the transition from the existing senior management structure to the new senior management structure issues may emerge over the transfer of delegated powers that have not been covered in this report. It is therefore considered that the smooth transition would be assisted by a delegated power being given to the Chief Executive to make other changes to the appropriate post holder for an existing delegated power following consultation with the Leader and the Chair of the Constitution Committee.
- 3.09 Once the new senior management structure comes fully into effect work on reviewing the delegation scheme will resume through consultation with the new postholders leading to a report to a future meeting of the Constitution Committee. The changes recommended in this report are purely to enable a smooth transition from the previous management structure to the new.
- 3.10 As the new senior management structure comes into effect there is a need to update references in other parts of the Constitution so that the posts referred to are the appropriate ones in the new senior management structure. At present the Constitution does not contain a provision to facilitate such automatic updating as management structures and job titles change; this can be most easily accomplished by giving delegated power to the Chief Executive in consultation with the Leader and Chair of the Constitution Committee to implement such updating changes.

#### **4.00 RECOMMENDATIONS**

- 4.01 That as the new senior management structure comes into effect the delegation scheme be updated to reflect the changes shown in Appendix 1.
- 4.02 That delegated power be given to the Chief Executive in consultation with the Leader and the Chair of the Constitution Committee to make other changes to the designated post holder for any existing delegated powers should the need arise.
- 4.03 That delegated power be given to the Chief Executive in consultation with the Leader and the Chair of the Constitution Committee to make changes to the posts referred to in the Constitution to reflect the new senior management structure.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 None as a result of this report.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 None as a result of this report.

**7.00 ENVIRONMENTAL IMPACT**

7.01 None as a result of this report.

**8.00 EQUALITIES IMPACT**

8.01 None as a result of this report.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None as a result of this report.

**10.00 CONSULTATION REQUIRED**

10.01 None as a result of this report.

**11.00 CONSULTATION UNDERTAKEN**

11.01 None as a result of this report.

**12.00 APPENDICES**

12.01 Appendix 1 - Table showing titles of old and new posts.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

**Contact Officer:** Peter Evans  
**Telephone:** 01352 702304  
**Email:** peter.j.evans@flintshire.gov.uk



## APPENDIX 1

Title of New Post	Old Posts whose delegated powers transfer
Chief Officer - People & Resources	Head of HR & OD Head of Finance for general delegations in Section C, Sub Section C, page 112 to 114 for Corporate Finance and the Clwyd Pension Fund
Chief Officer - Governance	Head of Legal & Democratic Services Head of ICT Head of Finance for general delegations in Section C, Sub Section C, page 112 to 114 for Internal Audit.
Chief Officer – Education & Youth	References to the Director of Lifelong Learning in Responsibility for Council Functions (Table 1, page 60, number 31). References to Director of Lifelong Learning (Table 3, Responsibility for Local Choice Functions – page 71)
Chief Officer – Social Care	Director of Community Services (Table 1, Responsibility for Council Functions – page 59, number 18). Head of Adult Social Care and Head of Children’s Services
Chief Officer – Community & Enterprise	Head of Housing Head of Finance for general delegations in Section C, Sub Section C, page 112 to 114 for Revenues and Benefits Head of Finance for Section C, Sub Section E, pages 119 & 120 FS 11-FS13 Head of Regeneration Head of ICT and Customer Services (Table 1, Council Functions, page 60, number 32 relating to Marriages)
Chief Officer – Planning & Environment	Head of Planning and Interim Public Protection Manager Director of Environment (Table 1, Responsibility of Council Functions, pages 54 to 62, Local Choice Functions, pages 72 to 74 and sub section B CD9 page 111) Director of Community Services (Table 1 Responsibility for Council Functions, page 62 relating to Trading Standards)
Chief Officer – Transport & Streetscene	Head of Streetscene Director of Environment (Table 1, number 37, page 61 Streetworks Licence) Director of Environment (Table 3, number 18, page 73, Highway Works)
Chief Officer – Organisational Change (1)	

Chief Officer – Organisational Change (2)	Head of Technical Services
Corporate Finance Manager	<p>Head of Finance for :</p> <p>Section A Table 1, page 65, Section I, miscellaneous functions, 1. relating to approval of accounts.</p> <p>Section A Table 3, page 71 number 3 relating to Benefits.</p> <p>Section C, Sub Section A paragraph 2.3 (2), page 104 and paragraphs 4 (c) pages 106 and 107.</p> <p>Section C, Sub Section C, CO2, page 113 and CO10, page 114</p> <p>Section C, Sub Section E, CE6, page 116</p> <p>Section C Sub Section E, FS1 to FS8, and FS10 page 119</p>

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **FLINTSHIRE COUNTY COUNCIL**  
**DATE:** **TUESDAY, 20 MAY 2014**  
**REPORT BY:** **HEAD OF LEGAL AND DEMOCRATIC SERVICES**  
**SUBJECT:** **SCHEDULE OF MEMBER REMUNERATION**

### **1.00 PURPOSE OF REPORT**

1.01 The purpose of the report is to approve the Council's Schedule of Member Remuneration for 2014/15.

### **2.00 BACKGROUND**

2.01 On the 12 February 2014 the Independent Remuneration Panel for Wales (IRPW) issued its Annual Report. That report determines what payments can be paid to Members and Co-opted Members for the Council year 2014/15. Flintshire must implement the report from the date of its Annual Meeting

2.02 The IRPW's Annual Report was the subject of a report to the Council meeting on the 30<sup>th</sup> of April 2014. A copy of the IRPW Report has been placed in the Members' Library and in the Group Rooms. There is a need to make various changes to the Council's existing Schedule of Member Remuneration to reflect the changes that the IRPW has decided to make.

### **3.00 CONSIDERATIONS**

3.01 The first change contained in the IRPW's Annual Report is to increase what it refers to as "basic salaries" from the current £13,175 p.a. to £13,300 p.a. This increase of less than 1% is the first increase in "basic salaries" since 2011. The Schedule of Member Remuneration will need amending to reflect this new figure.

3.02 In relation to what the IRPW describe as "Senior Salaries" it has decided that the differentials between different sized authorities should be narrowed. For Flintshire this will mean the following changes:-

Leader - increase of £500 p.a.

Deputy Leader - increase of £40 p.a.

Cabinet Members - increase of £220 p.a.

Committee Chairs - increase of £90 p.a.

Leader of largest opposition Group - increase of £90 p.a.  
 This would be an overall increase of £2,760 p.a.

- 3.03 In relation to payments to the Civic Head and Deputy the IRPW has decided to give local choice to Councils as to which of three bands it wishes to apply.

<b>Remuneration of Civic Heads and Deputy Civic Heads (includes "basic salary" of £13,300 p.a.)</b>		
	Civic Heads	Deputy Civic Heads
a)	£24,000	£18,000
b)	£21,500	£16,000
c)	£19,000	£14,000

- 3.04 The middle band is the nearest to Flintshire's existing payments and would lead to an increase of £125 p.a. for the Chair but a decrease of £625 p.a. for the Vice Chair. The highest band would lead to an increase for the Chair of £2625 p.a. and an increase for the Vice Chair of £1375 p.a. If the Council was to decide to pay the lowest band this would lead to the Chair's payment going down by £2375 p.a. and the Vice Chair's payment going down by £2625 p.a. The Council needs to decide which of the three bands should be paid to the Council Chair and Vice Chair.
- 3.05 The IRPW's Annual Report also confirms changes that came into effect on the 1 January 2014 in relation to co-optees allowance. These changes included widening the meetings for which co-optees allowances are payable to include working group and other meetings to which co-opted members are requested to attend. This change has led to one co-opted member reaching the current annual maximum of 10 days (20 half days) for which co-optees allowance is payable. This change has an effect on those co-opted members who are Chair and Vice Chair of Standards Committee and Vice Chair of Lifelong Learning Overview & Scrutiny in particular. Members may consider it appropriate to increase the current 10 days maximum per year to 15 days.
- 3.06 The only change in the IRPW Annual Report for travel and subsistence allowances is to remove the previous maximum for an overnight stay in Cardiff (previously £120) so that for everywhere except London the maximum is now £95 per night.
- 3.07 It remains open to any Member to choose not to claim all or part of any "salary" that Member is entitled to receive by giving written notice to the Head of Legal & Democratic Services.

#### **4.00 RECOMMENDATIONS**

- 4.01 For Council to decide which of the three bands of payment should be chosen for payment to the Council Chair and Vice Chair (see paragraphs 3.03 & 3.04)
- 4.02 To increase the maximum number of days eligible for payment of co-optees allowance from 10 to 15 days in each Council year.
- 4.03 For the Democracy and Governance Manager to be authorised to amend the Council's Schedule of Member Remuneration to reflect the Council decision in 4.01 and the changes arising from the IRPW's Annual Report.

#### **5.00 FINANCIAL IMPLICATIONS**

- 5.01 The minimum impact on the budget of these changes in allowances is £6510 with the maximum impact standing at £15510 and either of these increases could be accommodated within the existing budget provision for Members Allowances. This budget currently accommodates a mileage allowance for Members which is rarely utilised in full and in year under spends in 2013/14 have been declared in the monthly budget monitoring report.

#### **6.00 ANTI POVERTY IMPACT**

- 6.01 None as a result of this report.

#### **7.00 ENVIRONMENTAL IMPACT**

- 7.01 None as a result of this report.

#### **8.00 EQUALITIES IMPACT**

- 8.01 None as a result of this report.

#### **9.00 PERSONNEL IMPLICATIONS**

- 9.01 None as a result of this report.

#### **10.00 CONSULTATION REQUIRED**

- 10.01 None as a result of this report.

#### **11.00 CONSULTATION UNDERTAKEN**

- 11.01 With Group Leaders and reported to Council on 30<sup>th</sup> April 2014.

**12.00 APPENDICES**

12.01 None

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985**  
**BACKGROUND DOCUMENTS**

IRPW's Annual Report for 2014 / 15

**Contact Officer:** Peter Evans  
**Telephone:** 01352 702304  
**Email:** peter.j.evans@flintshire.gov.uk

## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **FLINTSHIRE COUNTY COUNCIL**

**DATE:** **TUESDAY, 20 MAY 2014**

**REPORT BY:** **CHIEF EXECUTIVE**

**SUBJECT:** **COUNTY COUNCIL DIARY OF MEETINGS 2014/15**

### **1.00 PURPOSE OF REPORT**

1.01 To consider the draft diary of meetings for 2014/15 as set out in the appendix to this report.

### **2.00 BACKGROUND**

2.01 Following a decision of County Council in March 2010, the diary of meetings is based on an approximate 10 week cycle.

### **3.00 CONSIDERATIONS**

3.01 In addition to the County Council meetings in the 10 weekly cycle there are additional meetings scheduled for the Statement of Accounts, Annual Performance Report, HRA and the Budget, County Tax Setting and the Annual Meeting. In total, there are 10 meetings of County Council scheduled throughout the diary.

3.02 There are also 7 reserved slots in the diary should any special meetings need to be called.

3.03 Overview and Scrutiny Committees are scheduled to meet approximately twice in the 10 week cycle. This enables timely reporting for budget and performance reports, with performance reporting dates being identified throughout the diary.

### **4.00 RECOMMENDATIONS**

4.01 That the draft diary of meetings for 2014/15 be approved.

### **5.00 FINANCIAL IMPLICATIONS**

5.01 None.

### **6.00 ANTI POVERTY IMPACT**

6.01 None.

**7.00 ENVIRONMENTAL IMPACT**

7.01 None.

**8.00 EQUALITIES IMPACT**

8.01 None.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None.

**10.00 CONSULTATION REQUIRED**

10.01 None.

**11.00 CONSULTATION UNDERTAKEN**

11.01 Corporate Management Team, Policy, Performance & Partnerships Team, Overview and Scrutiny, Group Leaders and Chair and Vice Chairs of Committees.

**12.00 APPENDICES**

12.01 Draft diary of meetings 2014/15

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

None.

**Contact Officer: Nicola Gittins**  
**Telephone: 01352 702345**  
**Email: nicola.gittins@flintshire.gov.uk**



**DIARY 2014/15**

<b><u>WEEK</u></b>	<b><u>DAY / DATE</u></b>	<b><u>10.00AM</u></b>	<b><u>2.00PM</u></b>
3	Monday 1 September 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 2 September 2014		
	Wednesday 3 September 2014		Planning & Development Control Committee (1pm)
	Thursday 4 September 2014	Social & Health Care OSC	Planning Strategy Group
	Friday 5 September 2014		
4	Monday 8 September 2014	Community Profile & Partnerships OSC	
	Tuesday 9 September 2014		County Council
	Wednesday 10 September 2014	Housing OSC	
	Thursday 11 September 2014	Corporate Resources OSC	
	Friday 12 September 2014		
5	Monday 15 September 2014		
	Tuesday 16 September 2014	Cabinet (9.30am)	
	Wednesday 17 September 2014	Environment OSC	Children's Services Forum (4.30pm)
	Thursday 18 September 2014		
	Friday 19 September 2014		
6	Monday 22 September 2014		
	Tuesday 23 September 2014		
	Wednesday 24 September 2014	Audit Committee	County Council (Statement of Accounts)
	Thursday 25 September 2014		Lifelong Learning OSC
	Friday 26 September 2014		

7	Monday 29 September 2014		
	Tuesday 30 September 2014		
	Wednesday 1 October 2014		SACRE
	Thursday 2 October 2014		Planning Strategy Group
	Friday 3 October 2014		
8	Monday 6 October 2014	Planning Site Visits	Standards Committee (6pm)
	Tuesday 7 October 2014		
	Wednesday 8 October 2014		Planning & Development Control Committee (1pm)
	Thursday 9 October 2014	Corporate Resources OSC Q1 Performance Reporting	Social and Health Care OSC Q1 Performance Reporting
	Friday 10 October 2014		
9	Monday 13 October 2014	Community Profile & Partnerships OSC Q1 Performance Reporting	
	Tuesday 14 October 2014	Cabinet (9.30am) Q1 Performance Reporting	RESERVED SLOT
	Wednesday 15 October 2014	Housing O&S Q1 Performance Reporting	Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 16 October 2014		
	Friday 17 October 2014		
10	Monday 20 October 2014		
	Tuesday 21 October 2014		
	Wednesday 22 October 2014	Environment OSC Q1 Performance Reporting	County Council (Annual Performance Report)
	Thursday 23 October 2014		Lifelong Learning OSC Q1 Performance Reporting

	Friday 24 October 2014		
1	Monday 27 October 2014	<b>SCHOOLS CLOSED</b>	
	Tuesday 28 October 2014	<b>SCHOOLS CLOSED</b>	
	Wednesday 29 October 2014	<b>SCHOOLS CLOSED</b>	
	Thursday 30 October 2014	<b>SCHOOLS CLOSED</b>	
	Friday 31 October 2014	<b>SCHOOLS CLOSED</b>	
2	Monday 3 November 2014		Standards Committee (6pm)
	Tuesday 4 November 2014		
	Wednesday 5 November 2014	Pensions Committee	Education Consultative Committee
	Thursday 6 November 2014	Planning Strategy Group	
	Friday 7 November 2014		
3	Monday 10 November 2014	Planning Site Visits	
	Tuesday 11 November 2014	KEEP FREE	KEEP FREE
	Wednesday 12 November 2014		Planning & Development Control Committee (1pm)
	Thursday 13 November 2014	Corporate Resources OSC Q2 Performance Reporting	Social and Health Care OSC Q2 Performance Reporting
	Friday 14 November 2014		
4	Monday 17 November 2014	Community Profile & Partnerships OSC Q2 Performance Reporting	Joint Consultative Committee
	Tuesday 18 November 2014	Cabinet (9.30am) Q2 Performance Reporting	
	Wednesday 19 November 2014		Children's Services Forum (4.30pm)
	Thursday 20 November 2014	Licensing Committee	
	Friday 21 November 2014		

5	Monday 24 November 2014		
	Tuesday 25 November 2014		County Council
	Wednesday 26 November 2014	Housing OSC Q2 Performance Reporting	
	Thursday 27 November 2014		
	Friday 28 November 2014		
6	Monday 1 December 2014		
	Tuesday 2 December 2014		
	Wednesday 3 December 2014	Environment OSC Q2 Performance Reporting	
	Thursday 4 December 2014		Lifelong Learning OSC Q2 Performance Reporting
	Friday 5 December 2014		
7	Monday 8 December 2014		Standards Committee (6pm)
	Tuesday 9 December 2014	OSC budget meeting	OSC budget meeting
	Wednesday 10 December 2014	Audit Committee	
	Thursday 11 December 2014	Corporate Resources OSC	Planning Strategy Group
	Friday 12 December 2014	OSC budget meeting	OSC budget meeting
8	Monday 15 December 2014	Planning Site Visits	RESERVED SLOT
	Tuesday 16 December 2014	Cabinet (9.30am)	
	Wednesday 17 December 2014		Planning & Development Control Committee (1pm)
	Thursday 18 December 2014	Social and Health Care OSC	Community Profile & Partnerships OSC
	Friday 19 December 2014	OSC budget meeting	OSC budget meeting
		<b>CHRISTMAS</b>	

		<b>RECESS</b>	
9	Monday 29 December 2014	<b>SCHOOLS CLOSED</b>	
	Tuesday 30 December 2014	<b>SCHOOLS CLOSED</b>	
	Wednesday 31 December 2014	<b>SCHOOLS CLOSED</b>	
	Thursday 1 January 2015	<b>SCHOOLS CLOSED BANK HOLIDAY</b>	
	Friday 2 January 2015	<b>SCHOOLS CLOSED</b>	
10	Monday 5 January 2015		
	Tuesday 6 January 2015		
	Wednesday 7 January 2015		
	Thursday 8 January 2015		
	Friday 9 January 2015		
1	Monday 12 January 2015		Standards Committee (6pm)
	Tuesday 13 January 2015		
	Wednesday 14 January 2015	Environment OSC	Housing OSC Children's Services Forum (4.30pm)
	Thursday 15 January 2015	Corporate Resources OSC	Lifelong Learning OSC
	Friday 16 January 2015	OSC budget meeting	OSC budget meeting
2	Monday 19 January 2015	Planning site visits	
	Tuesday 20 January 2015	Cabinet (9.30am)	OSC budget meeting
	Wednesday 21 January 2015		Planning & Development Control Committee (1pm)
	Thursday 22 January 2015	OSC budget meeting	Planning Strategy Group
	Friday 23 January 2015	OSC budget meeting	OSC budget meeting
3	Monday 26 January 2015	OSC budget meeting	OSC budget meeting

	Tuesday 27 January 2015		County Council
	Wednesday 28 January 2015	Audit Committee	Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 29 January 2015		Social and Health Care OSC
	Friday 30 January 2015	OSC budget meeting	OSC budget meeting
4	Monday 2 February 2015	Community Profile & Partnerships OSC	Joint Consultative Committee
	Tuesday 3 February 2015		
	Wednesday 4 February 2015	Pensions Committee	Education Consultative Committee
	Thursday 5 February 2015	Licensing Committee	
	Friday 6 February 2015		
5	Monday 9 February 2015		Standards Committee (6pm)
	Tuesday 10 February 2015		
	Wednesday 11 February 2015	Environment OSC	SACRE
	Thursday 12 February 2015	Corporate Resources OSC	
	Friday 13 February 2015		
6	Monday 16 February 2015	<b>SCHOOLS CLOSED</b>	
	Tuesday 17 February 2015	<b>SCHOOLS CLOSED</b> Cabinet (9.30am)	County Council (Budget/HRA)
	Wednesday 18 February 2015	<b>SCHOOLS CLOSED</b>	
	Thursday 19 February 2015	<b>SCHOOLS CLOSED</b>	
	Friday 20 February 2015	<b>SCHOOLS CLOSED</b>	
7	Monday 23 February 2015	Planning Site Visits	RESERVED SLOT (for budget)
	Tuesday 24 February 2015	Housing OSC	RESERVED SLOT (for budget)
	Wednesday 25 February 2015		Planning & Development Control Committee (1pm)

	Thursday 26 February 2015	Planning Strategy Group	Lifelong Learning OSC
	Friday 27 February 2015		
8	Monday 2 March 2015		RESERVED SLOT
	Tuesday 3 March 2015		County Council (Council Tax setting)
	Wednesday 4 March 2015		
	Thursday 5 March 2015	Social and Health Care OSC	
	Friday 6 March 2015		
9	Monday 9 March 2015	Community Profile & Partnerships OSC	Standards Committee (6pm)
	Tuesday 10 March 2015		
	Wednesday 11 March 2015		Children's Services Forum (4.30pm)
	Thursday 12 March 2015	Corporate Resources OSC	
	Friday 13 March 2015		
10	Monday 16 March 2015		
	Tuesday 17 March 2015	Cabinet Q3 Performance Reporting	
	Wednesday 18 March 2015	Audit Committee	
	Thursday 19 March 2015	Environment OSC Q3 Performance Reporting	
	Friday 20 March 2015		
1	Monday 23 March 2015	Planning Site visits	
	Tuesday 24 March 2015	Housing OSC Q3 Performance Reporting	
	Wednesday 25 March 2015		Planning & Development Control Committee (1pm)
	Thursday 26 March 2015	Planning Strategy Group	Lifelong Learning OSC Q3 Performance Reporting

	Friday 27 March 2015		
2	Monday 30 March 2015	<b>SCHOOLS CLOSED</b>	
	Tuesday 31 March 2015	<b>SCHOOLS CLOSED</b>	
	Wednesday 1 April 2015	<b>SCHOOLS CLOSED</b>	
	Thursday 2 April 2015	<b>SCHOOLS CLOSED</b>	
	Friday 3 April 2015	<b>SCHOOLS CLOSED BANK HOLIDAY</b>	
3	Monday 6 April 2015	<b>SCHOOLS CLOSED BANK HOLIDAY</b>	
	Tuesday 7 April 2015	<b>SCHOOLS CLOSED</b>	
	Wednesday 8 April 2015	<b>SCHOOLS CLOSED</b>	
	Thursday 9 April 2015	<b>SCHOOLS CLOSED</b>	
	Friday 10 April 2015	<b>SCHOOLS CLOSED</b>	
4	Monday 13 April 2015	Community Profile & Partnerships OSC Q3 Performance Reporting	Standards Committee (6pm)
	Tuesday 14 April 2015		County Council
	Wednesday 15 April 2015		Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 16 April 2015	Corporate Resources OSC Q3 Performance Reporting	Social and Health Care OSC Q3 Performance Reporting
	Friday 17 April 2015		
5	Monday 20 April 2015	Planning Site visits	
	Tuesday 21 April 2015	Cabinet (9.30am)	
	Wednesday 22 April 2015		Planning & Development Control Committee (1pm)
	Thursday 23 April 2015	Environment OSC	Planning Strategy Group
	Friday 24 April 2015	Housing OSC	Lifelong Learning OSC



6	Monday 27 April 2015		
	Tuesday 28 April 2015		
	Wednesday 29 April 2015		
	Thursday 30 April 2015		
	Friday 1 May 2015		
7	Monday 4 May 2015	<b>SCHOOLS CLOSED BANK HOLIDAY</b>	
	Tuesday 5 May 2015		
	Wednesday 6 May 2015		
	Thursday 7 May 2015	<b>GENERAL ELECTION</b>	<b>GENERAL ELECTION</b>
	Friday 8 May 2015		
8	Monday 11 May 2015	Community Profile & Partnerships OSC	Joint Consultative Committee Standards Committee (6pm)
	Tuesday 12 May 2015	County Council (AGM) (11am)	
	Wednesday 13 May 2015	Licensing Committee	Children's Services Forum (4.30pm)
	Thursday 14 May 2015	Corporate Resources OSC	Social and Health Care OSC
	Friday 15 May 2015		
9	Monday 18 May 2015	Planning Site visits	
	Tuesday 19 May 2015	Cabinet	RESERVED SLOT
	Wednesday 20 May 2015		Planning & Development Control Committee (1pm)
	Thursday 21 May 2015	Pensions Committee	Planning Strategy Group
	Friday 22 May 2015		
10	Monday 25 May 2015	<b>SCHOOLS CLOSED BANK HOLIDAY</b>	
	Tuesday 26 May 2015	<b>SCHOOLS CLOSED</b>	

	Wednesday 27 May 2015	<b>SCHOOLS CLOSED</b>	
	Thursday 28 May 2015	<b>SCHOOLS CLOSED</b>	
	Friday 29 May 2015	<b>SCHOOLS CLOSED</b>	
1	Monday 1 June 2015	Housing OSC	
	Tuesday 2 June 2015		
	Wednesday 3 June 2015	Audit Committee	
	Thursday 4 June 2015	Environment OSC	Lifelong Learning OSC
	Friday 5 June 2015		
2	Monday 8 June 2015		Standards Committee (6pm)
	Tuesday 9 June 2015		
	Wednesday 10 June 2015		Education Consultative Committee
	Thursday 11 June 2015	Corporate Resources OSC	
	Friday 12 June 2015		
3	Monday 15 June 2015	Community Profile & Partnerships OSC YE Performance Reporting	
	Tuesday 16 June 2015	Cabinet (9.30am) YE Performance Reporting	
	Wednesday 17 June 2015		SACRE
	Thursday 18 June 2015	Social and Health Care OSC YE Performance Reporting	Planning Strategy Group
	Friday 19 June 2015		
4	Monday 22 June 2015	Planning Site Visits	
	Tuesday 23 June 2015		County Council
	Wednesday 24 June 2015		Planning & Development Control Committee (1pm)

	Thursday 25 June 2015		
	Friday 26 June 2015		
5	Monday 29 June 2015		
	Tuesday 30 June 2015		
	Wednesday 1 July 2015		Constitution Committee Democratic Services Committee (3.30pm)
	Thursday 2 July 2015	Licensing Committee	
	Friday 3 July 2015		
6	Monday 6 July 2015		Standards Committee (6pm)
	Tuesday 7 July 2015		
	Wednesday 8 July 2015	Housing OSC YE Performance Reporting	Children's Services Forum (4.30pm)
	Thursday 9 July 2015	Corporate Resources OSC YE Performance Reporting	
	Friday 10 July 2015		
7	Monday 13 July 2015		Joint Consultative Committee
	Tuesday 14 July 2015	Cabinet (9.30am)	
	Wednesday 15 July 2015	Environment OSC YE Performance Reporting	Audit Committee
	Thursday 16 July 2015	Planning Strategy Group	Lifelong Learning OSC YE Performance Reporting
	Friday 17 July 2015		
8	Monday 20 July 2015	Planning Site visits	
	Tuesday 21 July 2015	<b>SCHOOLS CLOSED</b> Pensions Committee	RESERVED SLOT
	Wednesday 22 July 2015	<b>SCHOOLS CLOSED</b>	Planning &

			Development Control Committee (1pm)
	Thursday 23 July 2015	<b>SCHOOLS CLOSED</b> Social and Health Care OSC	Community Profile & Partnerships OSC
	Friday 24 July 2015	<b>SCHOOLS CLOSED</b>	
9	Monday 27 July 2015	<b>SCHOOLS CLOSED</b>	
	Tuesday 28 July 2015	<b>SCHOOLS CLOSED</b>	
	Wednesday 29 July 2015	<b>SCHOOLS CLOSED</b>	
	Thursday 30 July 2015	<b>SCHOOLS CLOSED</b>	
	Friday 31 July 2015	<b>SCHOOLS CLOSED</b>	
		<b>AUGUST RECESS</b> <b>SCHOOLS CLOSED</b>	

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